

August 2024

Dear Parent/Career

We hope that you and your families have had a pleasant summer break and are looking forward to the start of a new term in September. We wanted to take this opportunity to remind you of our start of term arrangements, in addition to reminding you of our expectations regarding uniform, equipment, attendance and punctuality.

September Arrangements for Year 7

Year 7 will start at The Appleton School on Tuesday 3rd September. The school day will run from **11am – 3pm and students will need to wear their full school uniform**. We request that students arrive at the front entrance for 11am, here they will be directed to the hall for their assembly. Students will need to sit in their tutor groups and they will be met by their tutors there. Students will need to bring a packed lunch with them; we will provide food for any students who have free school meals. On Wednesday 4th September and every day after, the school day will start at 8.30am and finish at 3.00pm.

September Arrangements for Year 12

Year 12 will start at the Sixth Form on Tuesday 3rd September. The day will run from **11:30am – 3pm and students will need to wear their full school uniform**. We request that students arrive at the Main Hall for 11:30am for their assembly. Students will need to bring a packed lunch with them; we will provide food for any students who have free school meals. On Wednesday 4th September and every day after, the school day will start at 8.30am and finish at 3.00pm.

September Arrangements for Years 8, 9, 10, 11 and 13

All other year groups will return to school on Wednesday 4th September, arriving at the usual time of 8:25am. Students must return wearing their **full school uniform**. On their first day, students will have an extended registration period with their tutors, during which time they will receive their new timetables. Students will have welcome assemblies during their first week back.

Headteacher: Sarah Cox, BA (Hons)

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Email: info@theappletonschool.org **Website:** www.theappletonschool.org

Uniform and Equipment

The wearing of full school uniform is compulsory for all school sessions. This includes:

- BLACK BLAZER with APPLETON BADGE
- APPLETON TIE (**please note that Year 7 students will have our new clip-on ties in House colours**)
- PLAIN WHITE SHIRT
- PLAIN BLACK, FORMAL TROUSERS. Not permitted: Jeans, cropped trousers, stretchy, skinny-fit trousers, jeggings or leggings, brushed cotton/chino style trousers.

OR

- FORMAL BLACK PLEATED SKIRT - stretchy, jersey, lycra or tube style skirts are not permitted (**please note that Year 7 students will have our new black and green kilt skirt**)
- PLAIN BLACK/WHITE ANKLE SOCKS OR PLAIN BLACK OR NATURAL TIGHTS. **Please note that knee length socks are NOT permitted.**
- FORMAL PRACTICAL BLACK LEATHER SHOES (or faux leather alternative) which must have a heel and black laces. Must not have any sports brands/emblems/logos. Canvas shoes, flat sole style shoes, trainers, high heels or boots are NOT permitted.
- Hoodies are not permitted in school, if a student wears one on the way to school it must be placed in their bag/locker when they arrive and not put back on until they are off school premises; a black v-neck jumper is permitted.
- Excessive make-up is inappropriate; students must not wear false eyelashes, nail polish or acrylic nails. Students are not allowed to wear necklaces, bracelets, nose studs or any other piercings. Students are allowed one ring of sensible size, a watch and one stud earring in each ear.
- Students are expected to be well-equipped for school; this means bringing with them a pen, pencil, ruler, rubber and reading book, as well as any specialist equipment or kit needed for practical lessons.

Please see further information here: <https://www.theappletonschool.org/parents/uniform-and-equipment>

Mobile Phones

Further to communication with students and parents, mobile phones are not permitted on the **school site at any time of day, including break time, lunch time and lesson changeover**. This includes outside areas. If students do need to have a mobile phone to support them in their travel to and from school, we ask that when students arrive in the morning, they turn their phones off and keep them out of site. If students are seen using their phones during the school day, their phone will be confiscated. If a student has their phone confiscated three times, the phone will not be returned to the student; instead, parents will be contacted and asked to collect this from school in person.



Attendance

We recognise how important good attendance is when it comes to ensuring that every child has the best possible opportunities to succeed at school. If your child is unwell and unable to attend school, it is expected that you contact the school via email (absence@theappletonschool.org) or via telephone (01268 794215 extension 225).

NHS guidance titled "Is my child too ill for school?" can be found here: <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

Yours sincerely,

Sarah Cox
Headteacher